

PRODUCTION MEETING MINUTES

SHOW: "John Lennon and Me"	DATE: 4/13/18
STAGE MANAGER: Emma Alvarez-Roth	SPACE: Ms. Schnieder's Black box
ASSISTANTS: None	
In Attendance: Director (Macy Rex), Stage Manager (Emma Alvarez-Roth)	
Rehearsals: N/A	
Scenery: 1 by 4 platform for main characters to have their rooms The mood boards must be constructed by each cast member and should be placed in each characters rooms (Mood boards will hang in each room with lights and will have string lights around the room) The rooms will be decorated based on the character's personality	
Lights: The stage will be lit regularly during character scenes and will have additional light during dramatic character death scenes (onstage lights)	
Sound: N/A	
Costumes/Makeup: N/A	
Props: Mood boards will be a focus in the character's rooms and will be lit up with extra light adding to scenes when the main lights are off The character's rooms will have posters based on the music that they enjoy	